

EXERCISE

1

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A

B-

C

DINFOS FORM 56 (Revised) July 81

SPOTS.

WRAP.

INTRVW

A			B			C		
E	S	/	E	S	/	E	S	/
0-1	2-5	6+	0-2	3-7	8+	0-1	2-8	9

✓= Show X= News O=Spots/Promos S= Sports

A-MECHANICAL OPERATIONS

1. Sound Source
2. Sound Source Chop
3. Bleed Through
4. Live Tone Arm
5. Voice Levels
6. Sound Levels
7. Record Cue
8. Tape Cue
9. Record/Tape Speed
10. Recycling Cart
11. Unintentional Live Mike
12. Mike Technique
13. Property Abuse*

* - Automatic Failure For All Areas.

B-VOICE COMMUNICATION SKILLS

1. Delivery:
 - a. Phrasing
 - b. Pacing/Rate
 - c. Breathing
2. Emphasis:
 - a. Inflections
 - b. Punching
 - c. Forced/Artificial
 - d. Authority
 - e. Vitality
3. Quality
4. Resonance
5. Pitch
6. Break Up On Air
7. Communication of Ideas:
 - a. Interpretation
 - b. Word Recog/Comp
 - c. Grammar/Word Usage
 - d. Transitions
 - e. Taste
 - f. Stumbles (4 allowed)
8. Articulation:
 - a. Omissions
 - b. Subs/Additions
 - c. Distortions
9. Redundant/Verbose
10. Accuracy
11. Mispro (2 allowed)

***Automatic Failure
of Voice for the day. Severe difficulty in this area because it
interferes with the communication process.

HOMEWORK: _____

C-PROGRAMMING and POLICIES

1. Program/Element Intro
2. Program/Element Outro
3. Program/Element Length
4. Element Select/Balance
5. Music Select/Balance
6. Record ID
7. Dead Air (5 sec or more)
8. Organization
9. Log Preparation
10. Log Entries
11. Following Log/Worksheet
12. Responding to Situations
13. Following Instructions
14. Meet Show Requirements
15. Cooperation
16. Profanity*
17. Uncontrollable Break Up*
18. Relieved from Duty*

* - Automatic Failure for All Areas.

Item	Instructor Comments	Item	Instructor Comments	Item	Instructor Comments